

Abbotswood Community Association

Alcohol Licensing Agreement

PART ONE: Introduction

Abbotswood Community Association holds a premises licence (PREM/18/0544) which allows the sale and supply of alcohol for consumption on and off the premises.

Prior to you being able to use this facility you must read, sign and return this policy to Susan Harvey as the DPS.

PART TWO: Designated Premises Supervisor - DPS

Name: Susan Harvey

PLH licence holder: PERS/21/1923

Licensing Authority: Test Valley Borough Council

Email: sue.harvey@abbotswoodromsey.co.uk

PART THREE: Licensable times

On sales and off sales (Alcohol is supplied for consumption on and off the premises)

Sunday - Thursday 11.00 - 23.00

Friday and Saturday 11.00 - 00.00

Christmas Eve and Christmas Day (whichever day it falls on) 11.00 - 00.30

New Years Eve into New Years Day (whichever day it falls on) 11.00 - 00.30

New Years Day (whichever day it falls on) 11.00 - 00.30

No alcohol can be sold or supplied outside of these times. No alcohol can be sold at 23.00 for consumption off the premises therefore the last sale/supply for off sales can be made no later than 22.30.

Operating times of the centre:

Sunday - Thursday 08.00 - 23.00

Friday - Saturday 08.00 - 00.00

Christmas Eve (whichever day it falls on) 08.00 - 00.30

Christmas Day (whichever day it falls on) 08.00 - 00.30

New Years Eve to New Years Day (whichever day it falls on) 08.00 - 00.30

New Years Day (whichever day it falls on) 08.00 - 00.30

PART FOUR: Challenge 25 Policy

ACA operates a Challenge 25 Policy as recognised by all retailers and pubs/bars. This means that any person who looks under the age of 25 must be asked to provide appropriate photographic identification to prove they are over the age of 18. It is illegal to sell or supply alcohol to any person who is under the age of 18 and the person selling and or supplying alcohol must be 18 or over to do so.

If the individual does not have identification then they will not be sold or supplied alcohol for consumption on or off the premises. If a refusal is made, this must be logged with the DPS by email.

If an individual appears to be intoxicated then the sale and or the supply of alcohol must be refused.

If the individual does have identification it must be one of the following recognised forms:

- Photographic Driving Licence
- Photographic Passport
- Photographic EU / National ID card
- Photographic Pass Approved card
- Photographic Military ID card

PART FIVE: Noise Breakout

Due to the sale or supply of alcohol, all reasonable efforts must be made to ensure all guests and hirers leave the premises by the following time or at the end of paid hirer time (whichever is the earliest) in a manner so as not to disturb local and nearby residents of Abbotswood and/or Woodley.

During events involving live or amplified music or speech (other than low level background music) all windows and doors shall be kept closed after 21.00. External doors will also be kept closed except where necessary for access and egress.

All live music should cease at 23:00 (standard timings).

PART SIX: Mandatory Licensing Conditions:

A responsible person must ensure that hirers do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

An irresponsible promotion means one or more of the following activities carried out with the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

- games or activities which require or encourage or are designed to encourage individuals to:
 - drink a quantity of alcohol within a time limit (except with respect to the end time that alcohol is to cease)
 - drink as much alcohol as possible (whether within a time limit or not)
- The provision of unlimited or unspecified amounts of alcohol for free or for a fixed or discounted fee to the public or a group which contravenes the licensing objective of

responsible drinking.

- The provision of free or discounted alcohol as a prize to encourage or reward the purchase and consumption of alcohol which contravenes the licensing objective of responsible drinking.
- Selling and/or supplying alcohol in association with promotional posters or flyers, which can reasonably be considered to condone, encourage or glamourise anti social behaviour.
- Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability)

PART SEVEN: Agreement to use the Premises Licence for the sale or supply of alcohol

This agreement must be signed and received by Susan Harvey to be able to benefit from the use of the Premises Licence with regards to the sale and or supply of alcohol. Failure to comply with this agreement will result in forfeiture of deposit.

Name (please print):

Position: Hirer

Signature:

Date:

I, Susan Harvey, authorise the sale and/or supply of alcohol under the terms given above

Name (please print): Susan Harvey

Position: DPS

Signed:

Date:

Next Review date: 10th January 2023

Name of Organisation: ABBOTSWOOD COMMUNITY ASSOCIATION

Charity Number: 1166969